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UNIVERSITY OF IBADAN

Official Bulletin

Special Release

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APPOINTMENT OF BURSAR

The position of BURSAR of the University of Ibadan, Ibadan, Nigeria will be vacant from Wednesday, 9 September, 2009. Applications are hereby invited from suitably qualified candidates for the position.

The Institution

The University of Ibadan is the oldest Nigerian University and is located in Ibadan, one of the three largest cities in Africa. It has attained a position of eminence in various disciplines and remains a major pioneer in the development of research in the South of the Sahara.

The Position

The Bursar is a Principal Officer and, in accordance with the University Act, the Chief Finance Officer of the University. He is responsible to the Vice-Chancellor for the day-to-day administration and control of the financial affairs of the University.

Applicants for this key management position must be candidates with vision, proven professional distinction, managerial ability, integrity and transparency in private and public life, who should be able to provide the management of the University with appropriate advice and support for all of the institution's financial transactions.

The right candidate should also have the ability to develop linkages with the external communities to support the needs of the University, command respect and engender the cooperation and loyalty of staff and students of the institution.

Qualifications

Candidates must possess a good honours Degree (or equivalent in Accountancy or related discipline from a recognized University as well as professionally-recognised Accountancy qualification of ACA, ACMA, CPA, ACCA, CNA from any of the following bodies:

1. Institute of Chartered Accountants of Nigeria
2. Institute of Chartered Accountants of England and Wales
3. Institute of Cost and Management Accountants
4. Institute of Certified Public Accountants
5. Association of National Accountants of Nigeria

While the possession of any relevant postgraduate qualification will be an advantage.

Applicants must also be computer literate and have a working knowledge of a good Accounting package.

Experience

Candidate are required to have a minimum of fifteen (15) years post-graduation experience with a minimum of twelve (12) years cognate experience after professional qualification. Experience in a University or comparable institution will be an advantage.

Salary and Conditions of Service

The remuneration and other conditions of service are as applicable to the post of BURSAR of all Nigerian Federal Universities and as may be determined from time-to-time by the Government/Governing Council as appropriate. In accordance with the Universities Miscellaneous Provisions Decree No. 11 of 1993 (as amended), Sections 6 (4) and 6 (5), the successful candidate shall hold office for five (5) years in the first instance. The appointment may however be renewed for another five years and no more. Fringe benefits include a Pension Scheme in consonance with the Contributory Pension Scheme and appropriate allowances as may be approved from time-to-time by the Government/University Council.

Method of Application

Candidates should apply with 30 copies of their detailed Curriculum Vitae stating: Date of Birth, Marital Status, Full Qualifications, Experience, State of Origin, Hobbies, Names and Addresses of three (3) Referees and two photocopies of their credentials to reach the Registrar and Secretary to Council, University of Ibadan, not later than six (6) weeks from the date of this publication. All applications are to be submitted under confidential cover with the envelope marked "POST OF BURSAR, UNIBADAN"

Applicants are requested to inform their Referees to send Confidential Reports on them direct to the Registrar and Secretary to Council, University of Ibadan, Ibadan from whom further details may be obtained.

Only the applications of short-listed candidates will be acknowledged.

Signed

Omotayo O. Ikotun (Mrs.)

Registrar and Secretary to Council

ADVERTISEMENT FOR THE POSITION OF DEPUTY BURSAR

Applications are invited from suitably qualified candidates for the position of DEPUTY BURSAR in the Bursary Department, University of Ibadan, Ibadan.

QUALIFICATIONS REQUIRED

Candidates must possess a good honours Degree (or equivalent in Accountancy or related discipline from a recognized University as well as professionally-recognised Accountancy qualification of ACA, ACMA, CPA, ACCA, CNA from any of the following bodies:

1. Institute of Chartered Accountants of Nigeria
2. Institute of Chartered Accountants of England and Wales
3. Institute of Cost and Management Accountants
4. Institute of Certified Public Accountants
5. Association of National Accountants of Nigeria

The possession of a relevant postgraduate qualification will be an advantage.

EXPERIENCE

Applicants are required to have a minimum of twelve (12) years post-graduation experience and minimum of eight (8) years relevant experience after professional qualification. Computer literacy and experience in a University or comparable Institution will be an advantage.

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CONDITIONS OF SERVICES

These are as applicable in all Federal Universities in Nigeria. The appointment will commence as soon as possible. The successful candidate will be on probation for three years in the first instance. The appointment may thereafter, be extended for a specific period or confirmed to retiring age of 60 years. Fringe benefits include a Pension Scheme in consonance with the Contributory Pension scheme and appropriate allowances as may be approved from time-to-time by the University.

METHOD OF APPLICATION

Candidates should forward their applications and comprehensive Curriculum Vitae (20 copies) stating their Age, Marital Status, State of Origin, Full Qualifications and Experience, Hobbies, Names and Addresses of three referees and two photostat copies of their credentials to reach the Deputy Registrar (Establishments), University of Ibadan, not later than six (6) weeks from this date of the publication.

Applicants are requested to inform their referees to send confidential reports on them direct to the Deputy Registrar (Establishments), University of Ibadan, Ibadan from whom further details may be obtained.

Only the applications of short-listed candidates will be acknowledged.

Signed

Omotayo O. Ikotun (Mrs.)

Registrar and Secretary to Council