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Special Release

05 June, 2013

INVITATION TO TENDER

2009 TERTIARY EDUCATION TRUST FUND SPECIAL PROJECT IN THE UNIVERSITY OF IBADAN

1. Introduction

The University of Ibadan with support from Tertiary Education Trust Fund seeks to establish a top grade National Institute for Maternal and Child Health in keeping with our vision of being *a world-class institution for academic excellence geared towards meeting societal needs.*

2. Bids are therefore hereby invited from interested and reputable contractors with relevant **experience and good track record in respect of each of the projects contained in the table below.**

Lot	Title of Projects	Tender Fee
1.	Construction of National Institute of Maternal and Child Health Care at the College of Medicine	N350,000:00
2.	Supply and Installation of 1No 250KVA Sound Proof Generator (Wilson Perkin or Equal and Approved) Complete with the construction of generator base	N10,000:00
3	Procurement of Furniture for National Institute of Maternal and Child Health Care	N20,000:00
4	Supply and Install complete sets of Desktop and Laptop Computers	N10,000:00

3. In addition to the above, other projects are to be undertaken by the University for which bids are similarly invited:

PROJECT	Title of Projects	Tender Fee
A	Supply and Installation of Teaching and Research Equipment (2013 Capital Project)	N30,000:00
B	Completion of Virology and Parasitology Laboratory	N20,000:00

4. BIDDING CRITERIA

- i. Submission of:

- a) Evidence of Registration with the Corporate Affairs Commission (CAC)

- b) Company profile and organizational structure, including names and resume of key personnel with addresses and phone numbers.
- c) Evidence of registration of both the company and the key personnel with relevant professional bodies.
- d) Verifiable list of previous/similar major works carried out in the recent past with their locations and clients. (Copies of Completion Certificates/Final Payment Certificate should be attached.)
- e) Evidence of incorporation and current Tax Clearance Certificate for the last three (3) years.
- f) Evidence of registration of Staff with Pension Commission of Nigeria
- g) Provision of VAT Certificate
- h) List of Equipment to be used for the project and their location. (State whether the equipment are leased, hired or owned)
- i) Three years audited accounts of the company (2010, 2011 and 2012)
- j) Submission of 2% bid security from a reputable bank.
- k) Annual turnover as stated in a verifiable tax clearance certificate.
- l) Evidence of Financial capability/Reference letter from a reputable bank.
- m) Evidence of payment of industrial training contribution to the Industrial Training Fund (ITF)
- n) For Joint Ventures, Memorandum of Understanding must be attached.

For Lot 1, bidders shall first be pre-qualified according to the criteria stated above. Only pre-qualified bidders shall be allowed to submit commercial bids.

For Lots 2 – 4, Projects A and B commercial bids may be submitted alongside with the requirements in a – h above, without a separate prior prequalification

5. COLLECTION OF BIDDING FORMS

The bidding documents are to be collected as from Monday, 10 June, 2013 in the office of the Director of Works and Maintenance, upon payment of respective non-refundable fees as contained in the table above to the Bursary Department, University of Ibadan, Ibadan.

6. SUBMISSION OF DOCUMENTS

Duly completed bids should be neatly packaged for the review of the University. It should be hand-delivered to the:

Bursar and Secretary,
Procurement Planning Committee,
Bursary Department,
University of Ibadan,
Ibadan.

The title of the project should be written at the top left-hand corner of the covering envelope and should not bear the name of the tendering contractor.

7. CLOSING DATE

Submission of tender closes on Monday, 22 July 2013 at 12.00noon. Any tender received after this stated date and time will not be considered.

Duly submitted tenders would be opened same day by 1.00p.m. in the Senate Chamber of the University.

Please note that:

- i. The University of Ibadan is neither committed nor obliged to short-list any Contractor or to award the contract to any Contractor or Agent.
- ii. The University reserves the right to reject any and/or all bidding packages.
- iii. The University will only recognize and correspond with only authorized officers of the tendering companies and NOT through individuals or agents acting on their behalf.
- iv. This advertisement for invitation shall neither be construed as a commitment on the part of the University nor shall it entitle any Contractor to make any claims whatsoever and/or seek any indemnity from the University of Ibadan.

I.O. Aponmade
Bursar and Secretary
Procurement Planning Committee